



Town of Fairfax
Select Board Meeting
April 15, 2019 – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steven Cormier; Chair, Randy DeVine; Vice-Chair, Stephen Bessette, Duane Leach, and Sheri Rainville.

Public Present: Robby Rodimer, EJ Blondin, David Burke, James Harrison and Amit Saini

Employees Present: Brad Docheff (Town Manager), Deb Woodward

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Announcements/Additions: None

Minutes: 4-1-19 S. Bessette made the motion to accept the minutes as written, seconded by Sheri, all in favor.

Accounts Payable & Payroll Warrants: The Town and Utility warrants were reviewed by Sheri, approved by the Board.

Public Comment: None

Correspondence: None

Dave Burke & Jim Harrison: Both gentlemen were in this evening to discuss the approximately 103 Acres on the Fairfax side of Georgia Mtn. This property is family owned by the Harrisons. Jim recently developed a portion on the Georgia side and was inquiring about road standards for the Fairfax side if he decides to develop. The road in question is McNall which is a class 4 Rd. There was a brief discussion concerning the area, no project is planned as Dave Burke said they were looking for some initial feed-back "just fishing" for information. Brad stated the Planning Commission is working on updating the regulations, but as of now, they are as written. Dave questioned the timing of zoning and Brad referred him to the Zoning Office for those answers. The important questions from Dave Burke were, the driveway and road standards, the bridge/box culvert, who is responsible for maintenance and are there any waivers. Currently the town does not have a waiver process. This remains under discussion.

Paving Bids: Sealed bids were due by Monday April 15th at 3:00

3 bids were received. Each company provided the scope of work.

- Premier Paving, at approximately 4600 ton, \$62.00 price per ton total cost of \$285,200.00
- Whitcomb, at 3540 ton, \$73.23 price per ton, total cost of \$259,234.20
- J. Hutchins, Inc. at 3523 ton, \$69.00 price per ton, total of \$243,087.00

Brad had questions on the Premier Paving Bid but no representative was present at the meeting. They had a tonnage much larger than the other competitors and he wondered if the higher tonnage was a reason for the lower price per ton. Also there was no mention of butt joints on the paving.

After discussion of all 3, Brad recommended J. Hutchins for the project, taking into account input from Tim Germane. Tim was very comfortable working with J. Hutchins and they did a great job for us last year. J. Hutchins also had a more detailed scope of work and equipment used.

S. Bessette made the motion to allow Brad to execute the paving bid to J. Hutchins, seconded by Duane, all in favor.

Lawn Care Bids: Sheri recused herself from this conversation.

The only bid received was from Rainville's Custom Lawn Care. The bid is slightly higher this year to account for the ditch weed whacking for a minimum of 13 weeks. Mowing is at a minimum of 26 weeks for a grand total of \$3445.00

S. Bessette made the motion to allow Brad to execute the contract, seconded by Duane, 4 in favor, one recused

Reappraisal Contract: From the fall RFP it has been suggested to go with NEMRC for the Town reappraisal. Pat McNall, Assessor's Office and Brad reviewed the contract, advised NEMRC of some changes and the contract is now for 1912 parcels as of the week of April 8, 2019 for a cost of \$189,000, plus expenses. This is due to start in July 2020 and be completed for the 2022 Grand List. There is a reappraisal fund to pay for this project.

Sheri made the motion to accept the NEMRC contract, seconded by Randy, all in favor.

Town Manager updates:

- An AARP \$3,000 Grant has been applied for. If awarded this will be used for improving the empty lot (formerly Vt. Food Venture) we should hear by April 26th.
- A&E Packet, (Aldrich and Elliot) this is a max of \$4800.00 contract to update the design criteria of the Waste Water Plant to help facilitate the Runamok discharge. The plant is 39 years old and at the time the State issued a low BOD rate for capacity. A&E has suggested weekly testing to show a history to present to the State.
- Long term planning at the Waste Water Facility is a high priority for the Town and Utility Dept. Without expansion or upgrades the plant will be at capacity. In December 2020 the plant is due for a 20 year evaluation from the State. A RFP will be put out to Engineers and funding will be applied for through the Clean Water Revolving Fund.

- The Sewer Allocation Application has been updated. A copy of site and floor plans for all new construction of multi units or commercial buildings will be required prior to construction.
- May 1st at the Town Office will be a joint meeting with the DRB, School Board and SB at 6:00 This meeting will be used as a "Bigger Picture Discussion"
- Work will begin this week on the sidewalks weather permitting. Once work is started it should be done within a week. There were several spots of cracking in the cement; this will also be taken care of.
- On Saturday the 13th was the annual Egg Hunt. This was a success; notes are already being taken on how to improve for next year. On Saturday the 13th was the Household Hazardous Waste Day, as always this is a good turnout. 3 more dates are scheduled for this year.
- A follow up from S. Bessette at the previous SB meeting, Brad spoke with Dave Raymond; Battalion Chief, Fairfax Fire about posting minutes from their meetings. Since they are an Association, they are not required to do so; however Dave had no problem with posting them. Also there may be no need for a SB Rep to be included in the Fire Dept. Board, with our Town Manager anyone from the Fire Dept. can go to our Town Manager if they have a concern, Sheri agreed.
- Brad attended a joint Library and School meeting while Sheri was away.
- There is a potential ATT cell tower on Fisher Rd being discussed with VELCO; this will target south eastern Fairfax and Underhill area.
- Saturday April 20th starting at 9:00 am there will be a Franklin County Delegation Meeting, lite breakfast will be available and open to the public.
- There was a reported dog bite over the weekend. The dog is registered with the town and current on their rabies shot. Brad as already spoken with the dog owner. A letter has been issued to the owner of consequences if this happens again.

S. Cormier gave a resident the chance to speak as they had missed public comment. Amit Saini was in to discuss flooding in their basement at 72 Hunt Street. Last year Tom Fontaine and our then Road Foreman DJ Leach had been out to the residence. In April Brad, Tim Germaine and Randy DeVine went to the residents again while flooding was occurring. The problem is with the contractor over the pitch issue and design of the "curtain drain" plus it was connected to the Town's culvert during construction. The town bill be working with the resident to find a resolution. Mr. Saini was very thankful for the support from the town.

Other Business:

S. Cormier sent his condolences to the family and friends of Ned Kirsch; FWSU Superintendent who passed away this week. S. Cormier wanted to thank him for his passion to our schools and Town, he will be missed.

Adjournment:

At 8:25 S. Bessette made the motion to adjourn, seconded by Sheri, all in favor.

The minutes were respectfully submitted by Amy Sears; Administrative Assistant

Steven Cormier- Chair
Fairfax Selectboard

**** The recorded meeting is available through LCATV or the Town's website. ****